

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – AUGUST 12, 2021**

CALL TO ORDER. Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Mike Jokerst	Alderman Gary Smith
Alderman Susan Johnson	Alderman Bob Donovan
Alderman Jeff Eydmann	Alderman Mike Raney
Alderman Ashley Armbruster	Alderman Joe Prince

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Prince to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report) Discussion occurred on the negotiations between the City and Road & Rail for the street damages to Main Street caused by the train derailment. The estimated cost is \$34,716 and Road & Rail are only willing to pay for \$19,471. City Attorney Mark Bishop will review the file and send a letter of recommendation.

Discussion occurred regarding COVID and the rising number of positive cases. Chris Collins with the National Park Service updated the Board of Alderman on what guidelines they are having to follow. They will be using a mobile unit over the weekend for Jour De Fete that will be set up behind the Felix Valle House. City Administrator Welch recommended that when the active cases reach 10 a day he would like to recommend mask wearing if coming in City Hall or the Welcome Center. The board recommended posting signs at the Welcome Center right away stating that we encourage wearing a mask in the building but it is not required.

STAFF REPORTS.

Kenny Steiger – Fire Chief (see attached report)
Dave Bova – Community Development Administrator (see attached report)
Gary Roth – Field Operations Supervisor (see attached report)

COMMITTEE REPORTS. Alderman Armbruster reported that there will be a movie in the park night on Saturday with activities starting at 6 p.m. and the movie starting around dark.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Approval of the Minutes of the July 22, 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the July 22, 2021 Board of Aldermen Work Session
- **RESOLUTION 2021 – 52.** A RESOLUTION RE-APPOINTING LAUREN SMOTHERS TO THE STE. GENEVIEVE PARKS AND RECREATION BOARD.
- Approval of a Street Closure Request for Merchant Street Merchants for October 9, 2021 from 7 a.m. to 7 p.m. for Merchant Street between 2nd & 3rd Streets for a block party.

- Approval of a Street Closure Request for August 28, 2021 from 9 a.m. to 12:30 p.m. for a small portion of Third Street between just south of Merchant and just north of Market for a re-enactment conducted by the Sons of Union Veterans of the Civil War.
- Approval of a Street Closure Request for October 23, 2021 from 10 a.m. to 6 p.m. for Second Street between Market & Merchant for the Rural Heritage Day Celebration at the State Park Buildings.
- Approval of a Street Closure Request from Jour De Fete starting Friday, August 13th at 4 p.m. and ending Sunday, August 15th at 7:00 p.m. for the annual downtown celebration. (see streets affected on the application)

A motion by Alderman Donovan, second by Alderman Prince to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4443. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. 2nd READING. A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4443 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney, Alderman Gary Smith, Alderman Joe Prince and Alderwoman Ashley Armbruster. Nays: None. Motion carried 8-0. Thereupon Bill No. 4443 was declared Ordinance No. 4364 signed by the Mayor and attested by the City Clerk.

BILL NO. 4416. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE A TOUR AGREEMENT WITH FRENCH COLONIAL AMERICA TO COORDINATE TOURS. 2nd READING. A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4416 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney, Alderman Gary Smith, Alderman Joe Prince and Alderwoman Ashley Armbruster. Nays: None. Motion carried 8-0. Thereupon Bill No. 4416 was declared Ordinance No. 4365 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4445. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. 1st READING. A motion by Alderman Smith, second by Alderman Raney, Bill No. 4445 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman.

BILL NO. 4446. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STE. GENEVIEVE CHAMBER OF COMMERCE, AND JOY FRENCH OF STE. GENEVIEVE, MISSOURI FOR THE PAINTING OF A MURAL ON THE NORTH SIDE OF THE CITY HALL BUILDING. 1st & 2nd READING. City Administrator Welch reported that Mrs. French does not want to enter into the three-way agreement and this may be brought back for approval in the future with a different logo.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. There being no further business Mayor Hassler adjourned the meeting at 6:47 p.m.

Respectfully submitted by:



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

August 12, 2021

1. We have filled out paperwork with the State of Missouri for our portion of the ARPA funds. No date has been set when the first distribution will occur. There will be two tranches of funds distributed: 50% this year and 50% next year. We will discuss our options during a September work session.
2. We have been in negotiations with Road and Rail about damage to Main St. caused by the train wreck and have come to an impasse on how much they road needs to be mill and paved. The estimated cost is \$34,716 with R&R only willing to pay \$19,471 of it, with a balance of \$15,425.
3. Dedication of Stormy Crawford Way and the Fish and Wildlife Refuge signage is Friday, 11a at the levee. Follow Division Street past the burn pit to the new parking lot.
4. Electric and plumbing will start up this week in the police department as the remodel continues.
5. There is a dedication ceremony Tuesday morning at 9 for Bicentennial Park on Market St. in front of the new county parking lot.
6. A reminder that we have a special budget work session next Thursday, August 19, starting at 6p. Each department head has requested large capital/cost items that have been recommended or turned down by me. Each department head will go over each of the large ticket items to explain the need and see if you want to include in the budget and determine the items you want to include in the FY2022 Budget.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **July**, 2021

Calls for Assistance:

- SGFD responded to **15** emergency calls in **July**
- Total so far this year **108** calls, **down 17** calls from last year

Staffing:

- SGFD roster is down 6. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed, contact any SGFD firefighter if interested.

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training July 19th was Relay Pump operations and fire fighting foam application**

Meetings Attended

Ozark Firefighters meetings – **Leadwood - Attended**
Bi County Chiefs Meeting – **At 911 building - Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Completed purchase the equipment with grant money (closing out the grant)**

Facility: LED Lighting

- Project completed. **Finishing close out paper work.**
- Painting Fire house
Sand blaster did his work on Saturday August 7th (Painter was more than satisfied with the work) Painter and I were there most of the day observing.
Painter primed all of the blasted metal on Sunday August 8th I stopped by several times to observe
Painter will start power washing building middle to the end of this week then painting will start

Apparatus & Equipment Maintenance:

- Bids have been reviewed requesting to purchase from the MODOT State Contract for 1 ton pickup. Ordered **Will contact Brown Chevrolet on Monday and check on time frame. I have been told GM has suspended building trucks due to chip shortage.**
- Have a request to approve purchase of 4 sets of turnout gear thru the NPP.gov buying contract. Ordered **Will call Monday and check on the progress, usually takes 3-4 months to manufacture.**

- **Had all 4 big trucks pump tested as required by NFPA and ISO for annual pump testing requirements. All 4 passed with no complications. The Mechanic that did the pump testing commented on the quality of our maintenance program and wished more volunteer departments did this quality of maintenance. Charlie and the rest of the Wednesday night crew deserve a pat on the back.**

Fire Radio
Nothing to report

Grants

Community Foundation Grant

We applied as the Ste Genevieve Fire Department for a new base 2 way radio and emergency lighting for the new brush truck Purchasing has begun **Purchasing complete doing the closeout paper work.**

We applied as the Ste Genevieve County Technical Rescue Team for 2 ice rescue suits and 2-1 hour scba/confined space air supply bottles **Purchasing has begun**

- Found a Ozark Foundation grant for Covid relief and submitted an application for \$6,500 in equipment. Grant application was due April 1st. There is no matching money required. Application said will know if funded in 30 days. Received \$2,000, waiting for the check to spend the money. **Money received and equipment purchased. Doing the close out paperwork.**
- Have heard that a Homeland security grant may be coming available this week. This is a no matching money grant. I will attempt to write this grant and replace our aging radios that are in the 10 year plan for replacement. **Grant submitted for all new mobile radios. Grant request amount was \$58,000.00. No official news yet.**

County Firefighters Assn.:
Nothing to report

Local & State Mutual Aid:

- Nothing new to report

Misc.

- **Did standby for the County Fair demo derby**
- **Did a PR event for the Valle Catholic Summer School (Wet down the kids)**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

- Ste. Genevieve Do It Center (1 location)
- Angstrom MFG. for old Grandpas Building
- Mid State Wood Products for Trautman Building
- L & H Rental Properties for Old Biltbest Offices
- **El Boricua AJ Restaurant**
Installed
- **Ste. Genevieve Do It Center - Installed (still waiting for warehouse on Chadwell)**
- **Macho Tacos - Installed**

We now have **39** installed boxes in the city and **5** waiting to be installed.



Community Development August 2021 Staff Report Activities for 7/3/21 – 8/6/21

Historic Preservation – Heritage Commission

- Meeting – July 26th & Special Meeting Aug. 5th; next tentative Regular Meeting Aug. 16th
- Submitted reimbursement request for Historic Preservation Fund Grant Program
- 7/26 Mtg – Approved 1 COA; 1 COA & 2 Attestations approved administratively
- 8/5 Mtg – Approved 1 COA; 2 Attestations approved administratively

Building Department / Code Enforcement

- Occupancy Permits / Inspections 42
- Building Permits Issued 13
- Demolition Permits 0
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 2
- Old plans organized – awaiting cabinet construction
- Continuing process to transition to 2018 (possibly 2021) ICC codes

Rental Housing Advisory Commission

- Nothing new to report – next tentative meeting October

Planning & Zoning

- No meeting in August
- Next tentative meeting – Sept. 2nd

Board of Adjustment

- Variance application received July 19th
- Tentative hearing scheduled for Aug. 31st

Floodplain Management

- Nothing new to report

Property Maintenance

- 2018 Focus Properties Remaining 6
- Nuisance Property Issues 5
- Vegetation Nuisance Issues 4
- Building Code Violation Issues 4

Training

- Planning & Zoning UMSL Chancellor's Certificate – completed
- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21
- Preservation Advocacy & 117th Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed
- ICC Deck Safety Codes & ICC Off-Site Construction – Gene completed
- SHPO HPF Grant Application Workshop – completed
- ICC Introduction to Off-Site Construction – Gene completed
- Social Media & The First Amendment Webinar – completed
- Lead The Way: PHA Governance refresher training - completed



Street and Park July/August

- Repaired storm drain on St. Mary road
- Did some sweeping
- Patched potholes
- Replaced culvert pipe at Nineth and Washington
- Mow and weed eat
- Repaired damage to the backhoe
- Weed eated the ditch from Center Drive
- Painted curbs and yellow lines
- Started painting intersections
- Replaced stone on storm drain at the Lutheran Church
- Dug out put down base and asphalted patch on Rozier and Park Drive